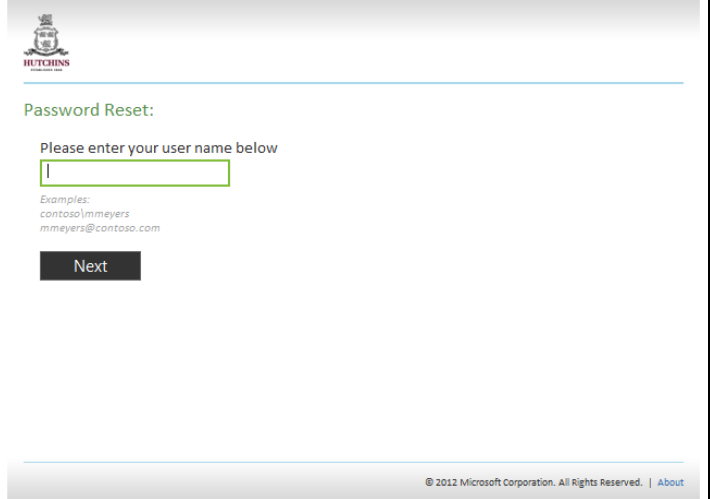
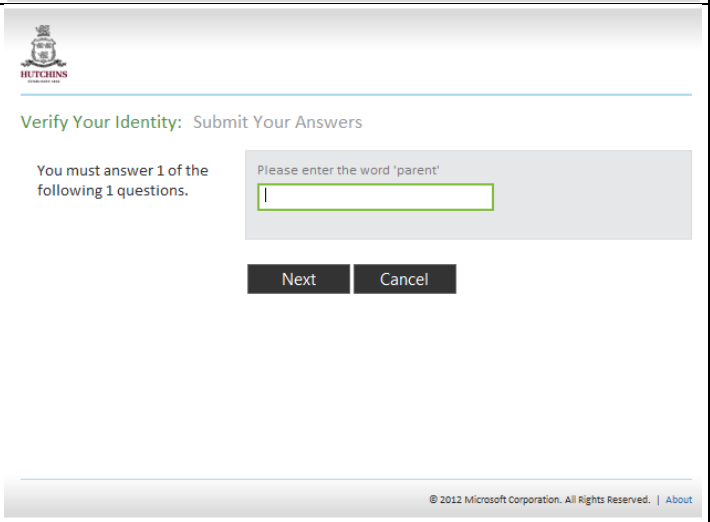
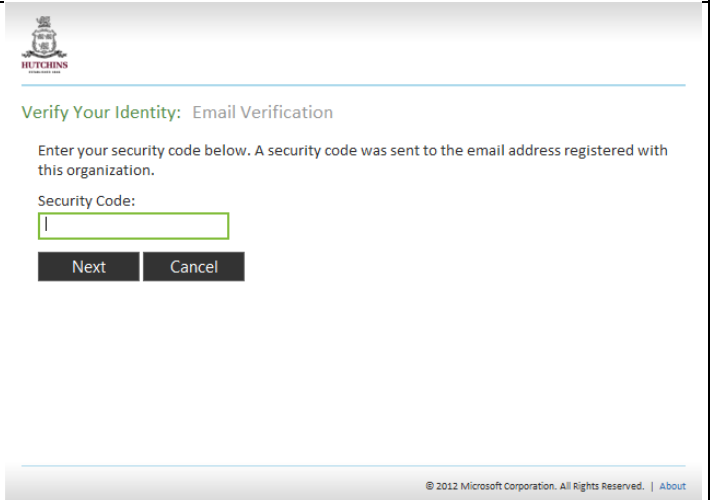
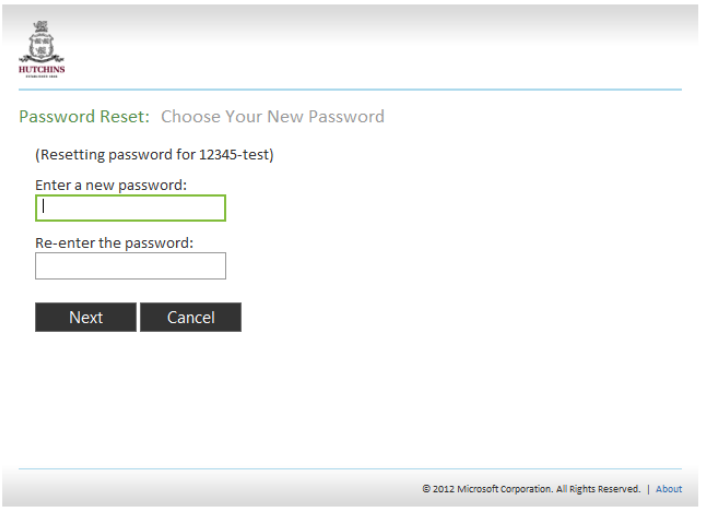
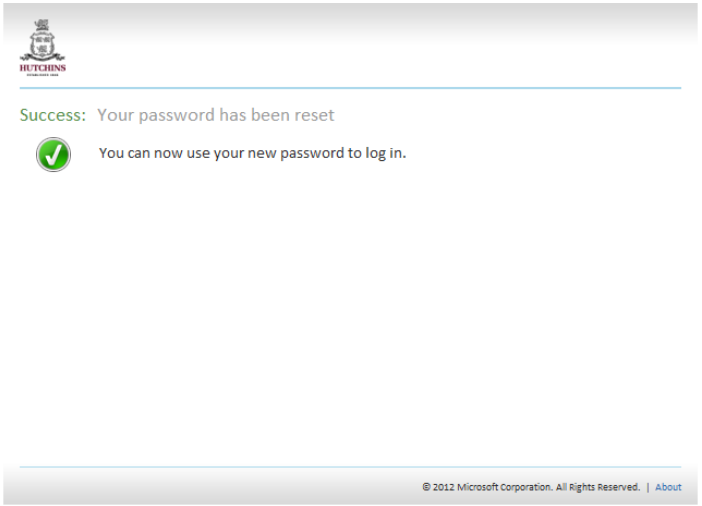


Dear Parent,

Hutchins are offering parent network accounts. This account will permit access to Hutchins resources including library resources and academic information on your son.

Please find below the instructions on how you may reset your password for your Hutchins School login.

<p>1. Browse to the following website: https://passwordreset.hutchins.tas.edu.au</p> <p>Enter your username in the box provided.</p> <p>This is your ID number found on your fees statement.</p> <p>If you are unable to find this, please contact Rachel Lucas rachel.lucas@hutchins.tas.edu.au for assistance</p> <p>Click Next</p>	
<p>2. Enter the word parent in the box when prompted (this is to confirm that you are a real person).</p> <p>Click Next</p>	
<p>3. Check your email for a message from svc-fim-service@hutchins.tas.edu.au</p> <p>Please check your junk mail.</p> <p>Enter the code from the email into the box provided on the webpage to continue the reset process.</p>	

4.	<p>Enter a new password.</p> <p>NOTE: Passwords must be 8 characters or longer and must contain at least 1 capital letter and 1 digit.</p> <p>Click Next.</p>	
5.	<p>Congratulations! You have successfully reset your password.</p>	

Kind regards
The Hutchins School