The Hutchins School is committed to providing effective mechanisms for dispute resolution for its employees, students, parents of the School and other bodies associated with the School and its functions.

1. **Can you resolve the situation yourself?**
   - **Resolved**

2. **Unresolved**
   - You should contact or ask your parents to contact:
     - ELC/JS: Class teacher
     - MS: Tutor
     - SS: Tutor
     - School Counsellor
     - School Chaplain
   - **Resolved**

3. **Unresolved**
   - **Resolved**

4. **Unresolved**
   - Contact:
     - JS: Asst Head of School
     - MS: Year Head
     - SS: House Head
   - **Resolved**

5. **Unresolved**
   - Contact:
     - Relevant Head of School
   - **Resolved**

6. **Unresolved**
   - Contact:
     - Deputy Principal
   - **Resolved**

7. **Unresolved**
   - Appeal to Principal, who will make final decision
   - **Resolved**