



# HSP-100: Sun Protection Policy

<b>Relevant Legislation</b>	National Quality Standard for Early Childhood Education and Care and School Age Care; Standard 2.3: <i>Each Child is Protected.</i>
<b>Commencement Date</b>	1/9/2010
<b>Review Date</b>	26/11/2013

## 1. Purpose

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The purpose of this policy is to ensure that the highest standards are upheld in safeguarding the health and safety of children in both School and Child Care environments at The Hutchins School.

## 2. Scope

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This policy applies globally to The Hutchins School and all associated services.

## 3. Objectives

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Australia has the highest rate of skin cancer in the world. Too much exposure to ultraviolet (UV) radiation from the sun causes sunburn, skin and eye damage, and increases the risk of developing skin cancer. It is estimated that 75% of skin cancers could be prevented by practising sun protection in childhood and adolescence.

The Hutchins School Sun Protection policy has been developed as a part of the commitment to a safe school environment, and to reduce the risk of overexposure to UV radiation from the sun. Preventing sunburn and overexposure to UV radiation reduces the probability of skin cancer developing.

## 4. Definitions

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Not applicable

## 5. Policy Information

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### Protective behaviours and practices: Clothing

Sun Protective clothing is included in The Hutchins School uniform and sports uniform in the following ways:



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- The sport uniform includes a shirt that covers the shoulders well and a collar that sits close to the neck, above the collarbone.
- All staff and students are required to wear hats that protect their face, neck and ears, whenever they are outside. Where broadband hats are impractical (some sporting activities) caps are worn in conjunction with sunscreen.
- Students and staff are encouraged to wear close fitting, wrap-around sun glasses that cover the eyes as much as possible.

## Protective behaviours and practices: Sunscreen

- SPF 30+ broad spectrum, water resistant sunscreen is available for staff and students' use and students are encouraged to bring their own sunscreen to school and to outdoor events and activities.
- Staff will encourage the use of sunscreen and time is provided for students to apply sunscreen before going outside.
- The school community is educated about the correct use of sunscreen and the level of protection it provides.

## Protective behaviours and practices: Scheduling

- The Hutchins School Sun Protection Policy is considered in the planning of all outdoor events such as sporting activities, camps, and excursions.
- Where possible, outdoor activities will be scheduled earlier in the morning or later in the afternoon. Where possible indoor venues will be considered first.

## Protective behaviours and practices: Role Modelling

- Staff are encouraged to act as role models by using a combination of sun protection measures when outside.



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- Family and visitors are encouraged to use a combination of sun protection measures when participating or attending outdoor activities conducted by The Hutchins School.

## Protective behaviours and practices: Shade Provision

- The Hutchins School ensures shade is available in the School grounds particularly in areas where students congregate – for example lunch areas, canteen and outdoor lesson areas.
- The Hutchins School ensures shade provision is considered for future buildings and grounds.
- Processes for the planning of all outdoor activities and excursions to include consideration of shade.

## Protective behaviours and practices: Curriculum

- Sun protection programs are incorporated into appropriate areas of The Hutchins School K-12 curriculum.
- Students are encouraged to be involved in sun protection initiatives and model sun protection measures to the whole school community.
- The Hutchins School Sun Protection Policy is reinforced through *The Communiqué*, newsletters, SharePoint, staff meetings and assemblies.
- UV index received from the Bureau of Meteorology will be placed in the *School Bulletin* each morning.

## Protective behaviours and practices: Staff Professional Development

- In accordance with policy documentation given to new staff, The Hutchins School Sun Protection Policy will be made available to new staff.
- Sun protection information and training will be given to all staff which can be conducted at a time negotiated with the Director of Teaching and Learning.



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## 6. Supporting Procedures / Guidelines

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Procedure included in policy text

## 7. Related External Documents

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Council of Australian Governments, *National Quality Standard for Early Childhood Education and Care and School Aged Care*, Canberra, ACT, 2009.

Dept. of Education, Employment and Workplace Relations (for the Council of Australian Governments), *Belonging, Being and Becoming: The Early Years Learning Framework*, Canberra, ACT, 2009.

Department of Education, *Tasmanian Licensing Standards for Centre-Based Care (Class 1 and 2): Standards 11, 16 & 17*. Tasmania, June 2009.

*Outside School Hours Care Quality Assurance (OSHCQA) Quality Practices Guide (2003)*: Quality Areas: 7 & 8.

*Quality Improvement and Accreditation System (QIAS) Quality Practices Guide (2005)*: Quality Areas 5 & 7.

The Cancer Council Australia. *Position Statement: Sun Smart*. Retrieved from <http://www.cancer.org.au/policy/positionstatements/sunsmart.htm>, October 16th, 2009.

The Cancer Council Australia. *Position Statement: Risks and Benefits of Sun Exposure*. Retrieved from <http://www.cancer.org.au/File/PolicyPublications/PSRisksBenefitsSunExposure03May07.pdf>, October 16th, 2009

The Cancer Council Australia. *Position Statement: Sun Protection in the Workplace*. Retrieved From [http://www.cancer.org.au/File/PolicyPublications/Position\\_statements/PS-Sun\\_protection\\_in\\_the\\_workplace\\_May07.pdf](http://www.cancer.org.au/File/PolicyPublications/Position_statements/PS-Sun_protection_in_the_workplace_May07.pdf), October 16th, 2009.



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## 8. Record Keeping

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This policy is to be kept for two (2) years until review, unless there is a significant legislative or organisational change requiring earlier review.

The master copy is kept on Sharepoint (Policies) and is read-only in PDF form. All printed copies are uncontrolled.

## 9. Policy Owner

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The Hutchins School Headmaster